

**injoihomeservices™**

*enjoy life. enjoy your home.*  
~~office~~



***Carpet & Upholstery Care • Tile & Grout Cleaning • Lawn Maintenance***

## ***2008 Services Overview***

**Why settle for less?**

**Experience**  
**The awesome power of injoiment!**<sup>TM</sup>



**Dear Future Client:**

We would like to invite you to experience the exceptional products and services provided by Injoi Home Services, LLC. We are proud to offer quality, dependable flooring care and lawn maintenance services, along with competitive pricing and exceptional customer service.

Please take a look at the information provided in this package. It is our sincere hope that you may find our products and services useful. We would be delighted to serve your company's needs.

If you have questions regarding any of our services or require additional information, please give us a call at (404) 424-9732. It would be our pleasure to provide any information that you may need.

Thank you for your time and consideration. We look forward to servicing all of your floor care and lawn maintenance needs.

Sincerely,

*Deonco L. Melvin*

Deonco L. Melvin,  
Field Operations Manager



## About Injoi

Injoi Home Services, LLC provides carpet and upholstery cleaning services in and around the metro Atlanta area. Our exceptional facility and equipment provide us with a productive working environment, while our talented experts provide you with a superior level of service, quality and expertise.

We provide tile, grout, and carpet and upholstery cleaning techniques that will brighten and highlight the beauty of your fabrics and flooring. We also offer special cleaning solutions and services for those with special needs such as, germicides, hypoallergenic cleaning solutions, re-soil protection and a host of other products and services that will get you on your way to a comfortable, more enjoyable home or office environment.

## Why Choose Our Services?

- **High quality, dependable, professional services**
- 24 hour emergency flood assistance
- **Open 7 days a week for your convenience**
- Your choice of steam fabric care and/or low-moisture (dry) fabric care (**DRIES IN ONE HOUR**)
- **Convenient online scheduling and work order submittal**
- **Web access to company forms and information**
- Excellent customer service
- Affordable pricing and customer rewards
- Quarterly employee background checks
- EPA registered sanitizing solutions
- Educator/Military/Law Enforcement discounts



## 100% Customer Satisfaction Driven

At Injoi, we take customer satisfaction seriously. We are **dedicated** to leaving a smile on the face of every customer. Our technicians are trained to pay very close attention to detail. We clean until you're completely satisfied with the quality of all services rendered.



## Our Services

### **Steam Carpet Cleaning & Low-Moisture Carpet Cleaning**

Our fully trained fabric professionals fully inspect your fabrics before the cleaning process begins. Once your fabrics have been inspected, we use our unique process to extract dirt, dust, and germs to ensure that your fabrics are 100% fresh and clean. Using minimal levels of moisture, our low-moisture fabric cleaning brightens colors and delivers exceptionally fast drying time. Most fabrics DRY IN 1 HOUR or less.

### **Tile and Grout Cleaning & Restoration**

Using only the finest high temp equipment combined with powerful solutions, our technicians are able to blast away years of embedded dirt and grime from your tile and grout surfaces. Protect the beauty of your tile floors after cleaning. Sealant is available upon request.

### **Commercial Lawn Maintenance**

Our technicians know what it takes to keep your lawn beautiful! Our dependable lawn maintenance team will work with you to keep your grounds beautiful year round.

### **Allergen Removal**

Millions of allergen producing organisms thrive on household fabrics. We have developed a unique allergen removal process to help rid your fabrics of allergens and allergen releasing organisms. Our EPA registered solution kills and removes dust mites, lice, fungal spores, pollen, and more, keeping your fabrics fresh and worry-free!

### **Fabric Protection**

Keep your fabrics protected regularly to reduce wear and ensure that colors stay vibrant. We offer your choice of Dupont Zonyl™, Dupont Teflon™, or 3M Scotchguard™ fabric protection.

### **Fabric Sanitizing & Deodorizing**

Our deodorizer is an odor absorbing substance which neutralizes unpleasant odors and leaves your carpet and upholstery smelling fresh. This option combined with a sanitizing agent is highly recommended in the elimination of odors associated with pet odor and flood restoration. Based on the origin of the odor, our technicians will apply the appropriate solutions to keep your fabrics smelling fresh. Our specially formulated, EPA certified sanitizers kill 99.999% of all germs within 10 minutes of application. We also offer total odor control treatments which can completely neutralize and remove odors from any source.

### **24 Hour Water Extraction & Flood Restoration**

Soggy carpets can be a horrible experience. If left untreated, wet flooring can lead to recurring odors, bacterial, mold and mildew blooms, various illnesses, and a host of other problems. Your safety is very important to us. Therefore, we provide 24/7 support to assist with all flood related issues.

### **Stain Removal, Carpet Stretching, Carpet Repair & Installment**

Accidents happen, and we're here to help. Our technicians carry an arsenal of stain removal solutions. Based on the size and composition of the stain, our techs use the right combination of solution and techniques to swiftly and safely remove stains from your fabrics. If a stain cannot be removed, it can be repaired. Whether you need a small repair or an entire room of carpet replaced, Injoi has the tools for the job.

### **Pet Odor, Smoke Odor & Malodor Control**

Our odor neutralizers and counteractants can ban even the strongest odors from your home. We offer a variety of solutions to rid your home of unwanted and unpleasant odors.

### **Mold & Mildew Spore Control**

Our unique sporicide and antimicrobial solution kills mold spores on contact and helps to neutralize the odors associated with mold and mildew.

### **Auto, Boat and RV Carpet & Upholstery Cleaning**

We offer a variety of services to keep your auto, truck, or boat upholstery clean, free of odors, and family safe.

### **Commercial Carpet & Upholstery Care**

Whether you need a small stain removed from an office cubicle or an entire theatre chain cleaned, we firmly believe that no job is too small or too large. With over 40 years of combined experience, our skillful technicians are fully prepared to handle any cleaning situation.

### **We Also Offer:**

- Wool & Oriental Rug Cleaning
- Leather Upholstery Cleaning & Conditioning
- Smoke and Fire Fabric Restoration

**Our Credentials**

Control No: 07029845  
Date Filed: 04/06/2007 03:20 PM  
Karen C Handel  
Secretary of State

Control No. 07029845

# STATE OF GEORGIA

Secretary of State

Corporation Division

315 West Tower

#2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

## CERTIFICATE OF ORGANIZATION

I, Karen C Handel, the Secretary of State and the Corporations Commissioner of the State of Georgia, hereby certify under the seal of my office that

**Injoi Home Services, L.L.C.**

a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **April 6, 2007** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.



WITNESS my hand and official seal of the City of Atlanta and the State of Georgia on April 6, 2007

Karen C Handel  
Secretary of State

**Our Insurance Coverage**

KONIECZNY INSURANCE 7704741155 02/29/08 04:46pm P. 001

ACORD CERTIFICATE OF LIABILITY INSURANCE						DATE (MM/DD/YY)	
<b>PRODUCER</b> KONIECZNY INSURANCE AGENCY 5625 N HENRY BLVD STE B STOCKBRIDGE, GA 30281						02/28/08 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
<b>INSURED</b> INJOI HOME SERVICES LLC 2678 PEYTON WOODS TRAIL ATLANTA, GA 30311						<b>INSURERS AFFORDING COVERAGE</b> INSURER A: CANAL INDEMNITY COMPANY INSURER B: LIBERTY MUTUAL INSURER C: INSURER D: INSURER E:	
<b>COVERAGES</b>							
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	GL37995	01/12/08	01/12/09	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				FIRE DAMAGE (Any one fire)	\$ 50,000	
					MED EXP (Any one person)	\$ 5,000	
					PERSONAL & ADV INJURY	\$ 1,000,000	
					GENERAL AGGREGATE	\$ 2,000,000	
					PRODUCTS - COM/PROP AGG	\$ INCLUDED	
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Per accident)	\$	
					RODILY INJURY (Per person)	\$	
					SOUILY INJURY (Per accident)	\$	
					PROPERTY DAMAGE (Per accident)	\$	
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$	
					OTHER THAN AUTO ONLY: EA ACC	\$	
					AGG	\$	
	<b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$	
					AGGREGATE	\$	
						\$	
						\$	
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	WC535S506416018	01/16/08	01/16/09	WC STATUTORY LIMITS	OTHER	
					E.L. EACH ACCIDENT	\$ 500,000	
					E.L. DISEASE - EA EMPLOYEE	\$ 500,000	
	OTHER				E.L. DISEASE - POLICY LIMIT	\$ 500,000	
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS MAGGIE RUSSELL TOWERS AND H.J. RUSSELL & COMPANY ARE SHOWN AS ADDITIONAL INSURED'S SOLELY WITH RESPECT TO GENERAL LIABILITY.							
CERTIFICATE HOLDER <input checked="" type="checkbox"/> ADDITIONAL INSURED: INSURER LETTER: A				CANCELLATION			
MAGGIE RUSSELL TOWERS H.J. RUSSELL & COMPANY 504 FAIR ST SW ATLANTA, GA 30313  fax#4045773761				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE AGENT FOR THE INSURED <i>Tris Long</i>			
ACORD 25-S (7/97)				© ACORD CORPORATION 1988			

## 2008 Apartment Complex Pricing Guide

Service Type	Min Cost	Max Cost	Description
<b>Cleaning &amp; Deodorization Services</b>			
Steam Cleaning (per Unit)	NC	\$32	Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Premium Deodorizer	NC	NC	Both during and after each cleaning, every carpet is refreshed with our premium deodorizer. We deodorize twice on every job.
SoilMaxx Deep Clean	NC	\$75	Deep steam cleaning removes heavy soil and grease deposits from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Stairs (per Unit)	NC	\$10	Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Teflon Application	\$32 1 BR \$20 ea additional		DuPont Teflon application; makes carpets stain resistant by repelling dirt and fluids.
<b>Repairs, Stain Removal &amp; Dyeing</b>			
Red Dye Stain Removal	NC	\$20	Removal of kool-aid, wine and red juice stains from carpets. Price varies per instance and size of stains.
Spot Dyeing	NC	\$25	Removes sun fading, discolorations, and bleach stains
Basic Patch/ Repair	NC	\$5	Basic repairs to carpet; iron marks, cigarette burns, tears, etc.
Seam Repair	NC	\$4/ft	Repairs seams and folds in carpets.
Power Stretching	\$35	\$2.35/ sq yd	Mechanical stretching removes large wrinkles, kinks and bulges from carpets
Basic Stretching	NC	\$20	Manual stretching removes small wrinkles, kinks and bulges from carpets
Threshold Repair	\$20 per style up to 4ft/\$5 each add		Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
<b>Odor, Pest &amp; Parasite Control</b>			
TOC (Total Odor Control)	\$75/ 1 BR \$85/ 2 BR \$95/ 3 or more		Completely eliminates odors that have penetrated carpets and padding; most often used for pet odor control, smoke odor control or fire related odors
BFR (Botanical Flea Removal)	NC	\$65	Fleas can be a horrible nuisance in the homes of pet owners. We offer a unique, environmentally safe solution that kills fleas, flea larvae, flea eggs and adult ticks within 20 minutes of application.
BOC (Biological Odor Control)	\$200	\$450	Includes three odor treatments that break down organic odor sources, kill odor producing bacteria, and encapsulate odor producing molecules. Includes sealing of the sub-floor, pad removal and reinstallation.
<b>Water Extraction &amp; Related Services</b>			
Wet Vacuum	\$35	\$330	24 hour water extraction and flood assistance.
Padding Reinstallation	\$140/roll – 3/8" \$160/roll – 1/2" \$180/roll – 3/4" \$200/roll – 1"		Reinstallation of padding after wet vac service; requires management approval
Germicide Application/Sanitization	NC	\$35	This solution kills harmful bacteria, mold, and mildew and helps to reduce odors after a flood; most often applied after a wet vac; we apply 3 times to ensure effectiveness.
Carpet Fan/Blower	NC	\$25/day	Used with wet vac for faster drying of carpets
Dehumidifiers	NC	\$80	Removes water, structural moisture, and humidity from flooded units

## 2008 Custom Commercial Pricing Guide

Service Type	Min Cost	Max Cost	Description
<b>Cleaning &amp; Deodorization Services</b>			
Steam Cleaning (per Unit)			Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Premium Deodorizer			Both during and after each cleaning, every carpet is refreshed with our premium deodorizer. We deodorize twice on every job.
SoilMaxx Deep Clean			Deep steam cleaning removes heavy soil and grease deposits from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Stairs (per Unit)			Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Teflon Application			DuPont Teflon application; makes carpets stain resistant by repelling dirt and fluids.
<b>Repairs, Stain Removal &amp; Dyeing</b>			
Red Dye Stain Removal			Removal of kool-aid, wine and red juice stains from carpets. Price varies per instance and size of stains.
Spot Dyeing			Removes sun fading, discolorations, and bleach stains
Basic Patch/ Repair			Basic repairs to carpet; iron marks, cigarette burns, tears, etc.
Seam Repair			Repairs seams and folds in carpets.
Power Stretching			Mechanical stretching removes large wrinkles, kinks and bulges from carpets
Basic Stretching			Manual stretching removes small wrinkles, kinks and bulges from carpets
Threshold Repair			Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
<b>Odor, Pest &amp; Parasite Control</b>			
TOC (Total Odor Control)			Completely eliminates odors that have penetrated carpets and padding; most often used for pet odor control, smoke odor control or fire related odors
BFR (Botanical Flea Removal)			Fleas can be a horrible nuisance in the homes of pet owners. We offer a unique, environmentally safe solution that kills fleas, flea larvae, flea eggs and adult ticks within 20 minutes of application.
BOC (Biological Odor Control)			Includes three odor treatments that break down organic odor sources, kill odor producing bacteria, and encapsulate odor producing molecules. Includes sealing of the sub-floor, pad removal and reinstallation.
<b>Water Extraction &amp; Related Services</b>			
Wet Vacuum			24 hour water extraction and flood assistance.
Padding Reinstallation			Reinstallation of padding after wet vac service; requires management approval
Germicide Application/Sanitization			This solution kills harmful bacteria, mold, and mildew and helps to reduce odors after a flood; most often applied after a wet vac; we apply 3 times to ensure effectiveness.
Carpet Fan/Blower			Used with wet vac for faster drying of carpets
Dehumidifiers			Removes water, structural moisture, and humidity from flooded units

**2008 Realtor/Broker/Multiple Home Owner Pricing Guide**

Service Type	Min Cost	Max Cost	Description
<b>Cleaning &amp; Deodorization Services</b>			
Steam Cleaning (per house)	\$108	\$130	Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Premium Deodorizer	NC	NC	Both during and after each cleaning, every carpet is refreshed with our premium deodorizer. We deodorize twice on every job.
SoilMaxx Deep Clean	NC	\$75	Deep steam cleaning removes heavy soil and grease deposits from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Stairs (per house)	NC	\$10	Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
Teflon Application	\$32 1 BR \$20 ea additional		DuPont Teflon application; makes carpets stain resistant by repelling dirt and fluids.
<b>Repairs, Stain Removal &amp; Dyeing</b>			
Red Dye Stain Removal	NC	\$15	Removal of kool-aid, wine and red juice stains from carpets. Price varies per instance and size of stains.
Spot Dyeing	NC	\$25	Removes sun fading, discolorations, and bleach stains
Basic Patch/ Repair	\$5	\$35	Basic repairs to carpet; iron marks, cigarette burns, tears, etc.
Seam Repair	NC	\$8/ft	Repairs seams and folds in carpets.
Power Stretching	\$75 per room VAC \$150 per room OCC		Mechanical stretching removes large wrinkles, kinks and bulges from carpets
Basic Stretching	NC	\$20	Manual stretching removes small wrinkles, kinks and bulges from carpets
Threshold Repair	\$20 per style up to 4ft/\$5 each add		Basic steam cleaning removes light soil from carpets. Additional charges may apply for rust, paint, heavy soil, nail polish, ink, gum or wax removal
<b>Odor, Pest &amp; Parasite Control</b>			
TOC (Total Odor Control)	\$75/ 1 BR \$85/ 2 BR \$95/ 3 BR \$105/ 4 or more + \$40 for garage		Completely eliminates odors that have penetrated carpets and padding; most often used for pet odor control, smoke odor control or fire related odors
BFR (Botanical Flea Removal)	NC	\$25/rm	Fleas can be a horrible nuisance in the homes of pet owners. We offer a unique, environmentally safe solution that kills fleas, flea larvae, flea eggs and adult ticks within 20 minutes of application.
BOC (Biological Odor Control)	\$100	Call for estimate	Includes three odor treatments that break down organic odor sources, kill odor producing bacteria, and encapsulate odor producing molecules. Includes sealing of the sub-floor, pad removal and reinstallation if needed.
<b>Water Extraction &amp; Related Services</b>			
Wet Vacuum	\$85	Call for estimate	24 hour water extraction and flood assistance.
Padding Reinstallation	\$160/roll – 3/8" \$180/roll – 1/2" \$200/roll – 3/4" \$225/roll – 1"		Reinstallation of padding after wet vac service; requires management approval
Germicide Application/Sanitization	NC	\$20/rm	This solution kills harmful bacteria, mold, and mildew and helps to reduce odors after a flood; most often applied after a wet vac; we apply 3 times to ensure effectiveness.
Carpet Fan/Blower	NC	\$35/day	Used with wet vac for faster drying of carpets
Dehumidifiers	NC	\$80	Removes water, structural moisture, and humidity from flooded units

**Contact Information**

**Main Office**

Phone: (404) 424-9732  
 Fax: 1 (888) 237-7920  
 Email: [info@injoinet](mailto:info@injoinet)  
 Website: [www.injoinet](http://www.injoinet)

**Field Operations Manager**

**Deonco Melvin**  
 Mobile: (770) 374-9013  
 Direct: (404) 424-9732 ext 719  
 Fax: 1 (888) 237-7920  
 Email: [dmelvin@injoinet](mailto:dmelvin@injoinet)

**Business Development Manager**

**Jarret Finley**  
 Mobile: (678) 437-6365  
 Direct: (404) 424-9732 ext 717  
 Fax: 1 (888) 237-7920  
 Email: [jfinley@injoinet](mailto:jfinley@injoinet)

**Office Hours**

Monday – Saturday  
 8:00 AM - 6:30 PM  
 Sunday  
 11:00 AM - 5:30 PM

**Service Estimate**

Service Type	Bi-Weekly Rate	Monthly Rate	Quarterly Rate	Yearly Rate
<b>Carpet Cleaning</b>				
<b>Upholstery Cleaning</b>				
<b>Tile &amp; Grout Cleaning</b>				
<b>Lawn Maintenance</b>				

Because we haven't had the pleasure of doing business with you before, we have a special offer to express how much we'd like to serve you: If you confirm this estimate within 30 days of the date on this letter, we'll give you a discount of 10% on the job.

Thank you for giving us the opportunity to bid for your business. We have been in business since 2007 and have established a reputation for quality. We look forward to showing you that it is well deserved.

If you would like to discuss items in this quote, or if you need any additional information, please contact me personally. My details are as follows:

**Name:**  
**Mobile:**  
**Office:**  
**Email:**



# Work Order Fax for Real Est. Investors/Residential Prop. Managers

To: Injoi Home Services, LLC (IHS) From: \_\_\_\_\_

Fax: (888) 237 - 7920 Company: \_\_\_\_\_

Phone: (404) 424 - 9732 Date: \_\_\_\_\_

Re: Residential/Investor Clean Telephone: \_\_\_\_\_

Urgent     Wet Vac Needed     Please Call     Please Recycle

● Please Schedule The Following Units For Service:

Property Address (please include the zip code):	Service must be completed by (date):	Type of service(s) required:	Vacant (VAC) or Occupied (OCC):	Comments/special instructions:



## Work Order Fax for Apartments/Condos/Townhomes

To: Injoi Home Services, LLC (IHS) From: \_\_\_\_\_

Fax: (888) 237 - 7920 Property: \_\_\_\_\_

Phone: (404) 424 - 9732 Date: \_\_\_\_\_

Re: Work Order Telephone: \_\_\_\_\_

Urgent   
  Wet Vac Needed   
  Please Call   
  Please Recycle

● Please Schedule The Following Units For Service:

BLDG/Unit:	Service must be completed by (date):	Type of service required:	Vacant (VAC) or Occupied (OCC):	Comments/special instructions: